

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CAPTION: Architectural and Engineering (A/E) Services for the Interior Build-Out of the Multi-Purpose Laboratory

AGENCY: Office of Unified Communications

CONTRACTOR: SOE LIN & Associates, LLC (SOE LIN)
4340 East West Highway, Suite 105
Bethesda, MD 20814
Attn: Michael Greigg

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04 and 27 DCMR 4718.

2. MINIMUM NEED:

The District of Columbia, Department of General Services (DGS), on behalf of the Office of Unified Communications (OUC), has a need for the Architect of Record to modify the original drawings developed for the Interior Build-Out of the Multi-Purpose Laboratory and provide drawings sufficient for bidding documents.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is \$12,575.00.

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

SOE LIN is the Architect of Record for the Interior Build-Out of the Multi-Purpose Laboratory at the OUC. The firm had already been engaged to develop drawings and specifications for the project at the time a request was made to DGS to procure construction services. In order for DGS to proceed with the procurement process for construction services, a 100% set of construction documents is necessary. As A/E of Record, SOE LIN is the single available source to complete the construction documents.

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF GENERAL SERVICES



5. **CERTIFICATION BY THE PROGRAM MANAGER FOR OFFICE OF UNIFIED COMMUNICATIONS:**

I hereby certify that the above findings are true, correct and complete.

Date

Karim Abdullah

6. **CERTIFICATION BY THE CONTRACTS AND PROCUREMENT ASSOCIATE DIRECTOR/CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the sole source notice of Intent to Award a Sole Source Contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Department of General Services, Chief Contracting Officer approve the use of the sole source procurement method for this requirement.

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

JW Lanum